

Minutes of the MATS-Fachrat's meeting

05 November 2018 /winter semester 2018/19; 9.00-10.15am/KJC room 221

MATS-Fachrat's members present: Brigitte Berger-Goeken, Sophie Bisping, Prof. Christiane Brosius, Dr. Cathrine Bublatzky, Sharon Chi, Prof. Harald Fuess, Dr. Martin Hofmann, Ekaterina Kalugina, Prof. Joachim Kurtz, Dr. Takuma Melber (responsible for the minutes)

TOPICS

1. Minutes of the last Fachrat's meeting (May 15th 2018)
 2. Development of the MATS-programme/new cohort of MATS-students
 3. Budget, curriculum, teaching assignments, further applications
 4. MA-thesis registration, Gemeinsames Prüfungsamt (GPA)
 5. MATS-grading list procedure (workflow)
 6. Miscellaneous
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TOPIC 1

Minute's of the last MATS-Fachrat's meeting (May 15th 2018) duly noted

Next MATS-Fachrat's meeting to be scheduled in January 2019. The aim is to talk in January in detail about the exchange study programmes of the MATS.

Harald Fuess informs about the information session on the exchange study programmes taking place on November 13th 2018 at 1pm (KJC room 212)

TOPIC 2

Takuma Melber gives information about the development of the MATS-programme and the new cohort of MATS-students: the MATS-admission board (Brosius, Radich, Melber) admitted 53 students in total to the MATS-programme out of 88 applications; 38 students attended the MATS-Orientation Days and 35 students were electronically enrolled on November 5th. Melber is expecting to have a cohort of around 40 first semester-students majoring in the MATS. Generally spoken are the numbers of students being enrolled in the MATS-programme stable. The number of students interested in minoring in the TS are increasing.

As coordinator of the MATS-programme Melber is preparing – in consultation with Dr. Kai Töpfer (QM-representative of the Philosophical Faculty) – a statement on the monitoring report. This statement will be circulated amongst the members of the MATS-Fachrat by the end of this year for further discussion/approval.

Joachim Kurtz points to the agreement existing between the HCTS and the Romanic Seminar. The latter should also offer regularly courses conducted in English language.

TOPIC 3

The MATS received an amount of a little bit more than 30 000 Euro for this year. This means the budget is stable.

In the upcoming semester Prof. Michael Radich has one semester off.

Decisions on diverse applications:

- Approval for Takahiro Yamamoto's request for one semester off in the upcoming winter semester mainly to finish his publication (unanimously)
- Teaching assignment for Dr. Hannah Baader (1500 EURO) + travel costs up to 1000 EURO. Christiane Brosius emphasizes to remind her to make use of the so-called "DB Sparpreis"-offers (unanimously)
- Teaching assignment for Birgit Hopfener (1500 EURO) + travel costs up to 550 EURO (unanimously)
- Teaching assignment for Dr. Sophie Roche (2500 EURO = special case as a former regular member of the excellence cluster) (unanimously)
- Teaching assignment for Dr. LeBaron von Baeyer and funding of her flight up to 1000 Euro; Cathrine Bublatzky emphasizes that she should broaden the title of her course in terms of an anthropologist's approach (covering the Latin American content, too.)
- Approval for Prof. Juneja's application for funding of an excursion (up to 2140 EURO) (unanimously)
- Approval for Jennifer Pochodzalla's application of an excursion (up to 900 EURO) (unanimously)
- Melber informs that Russell O'Riagain has substituted Sukla Chatterjee last minute to teach the Academic Writing Classes in the current winter semester. Melber puts O'Riagain's name forward to teach the summer semester's Academic Writing Course (1500 EURO), too. General approval. (unanimously)
- Rejection of Dr. Samantha Schramm's course offer due to an oversupply of VCM-classes on the course list already. Schramm's course to be postponed to the next winter semester (unanimously)

Kurtz emphasis to remind respective teaching staff that co-taught courses are counting as partially taught classes only in terms of the SWS-number.

Concerning the MATS-syllabus of the upcoming summer semester the MATS-Fachrat is advocating for highest flexibility of courses in terms of acceptance towards the modules meaning MATS-seminars will count towards the modules Focus 1&2, Mobility&Research 1&2. (unanimously)

Discussion about the number of study foci-introductory seminars offered in winter terms. The professors would like to reduce the number of intro seminars. Melber mentions numbers of participants, which are in comparison to past seminars more balanced among these classes. Cathrine Bublatzky emphasizes that students from other institutes are also taking intro seminars due to existing agreements. Discussion postponed to the next regular MATS-Fachrat's meeting.

TOPIC 4

Melber informs that on behalf of the MATS-examination board Marian Gallenkamp, Oliver Lamers and Takuma Melber were in several conversations with Mr. Kempter (Gemeinsames Prüfungsamt (GPA)): MATS-students register their MA-thesis from now on with the GPA. The GPA is making all information about the forms to submit and all further information about the registration procedure available on the GPA-website. As soon as all MATS-grades uploaded electronically (expected by the end of November/beginning of December), will the MATS-students officially be informed about the new procedure. Moreover, the MATS-Fachrat decides the dissolution of the MATS-examination board. Until the end of the winter semester 2018/19 the in-house MATS-examination board is staying in power to procedure the MA-thesis which were registered prior to October 2018. From summer semester 2019 on (April 1st 2019) the examination board of the Philosophical Faculty will be responsible for the MATS-study programme, too. (unanimously).

Christiane Brosius is mentioning the issue of plagiarism and emphasizes the necessity to inform all MATS-teachers about the i-thenticate information-tool.

TOPIC 5

Melber got information from Lamers about a request/decision of the HCTS-professors: the MATS-coordinator and the Study Focus Advisors/assistants of the HCTS-professors should be

responsible for the electronic input of all MATS-grades. Melber to become the person responsible for the electronic and manual input of the MATS-grades into the HISPOS-system. The Study Focus Advisors shall assist him, collect all grading lists/grades from the teaching staff and bring the lists and grades in a proper manner for the input. Melber and the Study Focus Advisors shall develop a proper workflow.

TOPIC 6

A second MATS-Fachrat's meeting will take place in January 2019.

The HCTS-professors are asking about the MATS-students mailing list. Melber will add the professors to this list.